

Code & Ordinance Violation Complaint Form

****OFFICE USE ONLY****

Date Received:

Received By:

PMT #:

Address of Subject Property:

Residential ☐ Commercial ☐

Complainant Name:

Complainant Address:

Complainant Phone #:

Complainant Email Address:

Complainant Signature:

Is the violation visible from the public right-of-way? Yes ☐ No ☐

Do we have consent to enter upon your property to view the violation? Yes ☐ No ☐ (contact info required)

Description of the violation:

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Type of Violation:

Code Section:

Property PIN:

Initial inspection comments:

Property Owner:

Owner Address:

City, State, Zip:

Phone #:

County Recorder Doc#:

All details are strictly confidential until such time that the complainant must legally be identified due to legal proceedings or the filing of a Right to Know Petition.