

# BOROUGH OF GIRARDVILLE

201 North 4th Street

Phone: (570) 276-1635 Fax: (570) 276-1640 email: [borohall@ptd.net](mailto:borohall@ptd.net)

"This institution is an equal opportunity provider and employer"

## Regular Meeting

Place: Municipal Bldg. Date: Wednesday, November 12, 2025 Time: 7:30PM

### OPEN MEETING:

Meeting opened with the Pledge of Allegiance led by Council President Charles Marquardt

### ROLL CALL:

**Present:** Mayor Michael Zangari  
President Charles Marquardt

Brian Dempsey  
Councilman David Willis

Councilwoman Tammy Zangari  
Secretary/Treasurer/AORO Harley Ingersoll

**Absent:** Vice President Joseph Kessler, Solicitor Shane Hobbs

### PUBLIC COMMENT ON THE AGENDA:

Charles Marquardt requested a motion to amend the agenda due to last-minute items that came in prior to the meeting.  
*A motion was made to approve by Charles Marquardt, Motion Accepted by David Willis and seconded by Brian Dempsey. Vote: All. Motion Carried*

No public comment was provided.

### APPROVAL OF REPORTS:

**Minutes:** Motion to accept Minutes of the previous meeting made by Charles Marquardt, Motion Accepted by David Willis and seconded by Brian Dempsey. **Vote: All. Motion Carried.**

**Treasurer's Report:** Motion to accept Treasurer's Report of the previous meeting made by Charles Marquardt, Motion Accepted by Tammy Zangari and seconded by Brian Dempsey. **Vote: All. Motion Carried.**

**Tax Collector's Report:** Motion to accept Tax Collector's Report and pay the Tax Collector made by Charles Marquardt, Motion Accepted by David Willis and seconded by Tammy Zangari. **Vote: All. Motion Carried.**

**Mayor Report: Michael Zangari**

None

### Code Enforcement Officer's Report: Michael Zangari

- Total investigations 12
- Multiple Notices of Violations issued
- Guilty Verdict result for the 132 West Main Street Hearing
- Warrant issued for situation on the Avenue
- Public Health & Safety Issues 3
- Property Maintenance/Quality of Life Issues 3

*A Motion to accept the report was made by Charles Marquardt, Motion Accepted by Brian Dempsey and seconded by David Willis. Vote: All. Motion Carried.*

### REVIEW AND AUTHORIZATION TO PAY BILLS: *A motion was made to approve by Charles Marquardt, Motion Accepted by David Willis and seconded by Brian Dempsey. Vote: All. Motion Carried.*

### UNFINISHED BUSINESS:

- a. **Landfill Funds Investment:** The Borough received roughly \$209,000 in landfill sale revenue. Council discussed the importance of responsibly managing the funds to generate additional income while maintaining sufficient liquidity. Following discussion, Council approved investing \$100,000 into a three-month CD at 3.7% interest through Mid Penn Bank, with the remainder remaining in the PLGIT Savings account for operational flexibility. *A motion was made to approve by Charles Marquardt, Motion Accepted by Brian Dempsey and seconded by Tammy Zangari. Vote: All. Motion Carried.*
- b. **Appointment of Emergency Management Coordinator:** Council reviewed a letter of interest from Amy E. McClintock expressing her desire to serve as the Borough's Emergency Management

Coordinator. Her qualifications include over 20 years of paralegal experience, certification as a CPR instructor, and service as Vice President of the Girard Hose Company. Motion to appoint Amy McClintock effective immediately, pending paperwork filed with County and State. *A motion was made to approve by Charles Marquardt, Motion Accepted by David Willis and seconded by Brian Dempsey. Vote: All. Motion Carried.*

## NEW BUSINESS:

- a. **Resignation of Deputy Emergency Management Coordinator:** Council acknowledged and accepted the resignation of Heath Ressler, effective December 31, 2025, after ten years of service. Council agreed to postpone advertising for the Deputy position until January 2026 so that the incoming Council may participate in the appointment. *A motion was made to approve by Charles Marquardt, Motion Accepted by Brian Dempsey and seconded by David Willis. Vote: All. Motion Carried.*
- b. **Resolution 2025-7:** Handicap Parking Fee Schedule Update: Council adopted Resolution 2025-7 updating the handicapped parking space fee schedule under Ordinance 97-2. The revised schedule sets an initial installation/application fee of \$150 and an annual renewal fee of \$24, effective January 1, 2026. *A motion was made to adopt by Charles Marquardt, Motion Accepted by David Willis and seconded by Brian Dempsey. Vote: All. Motion Carried.*
- c. **County Repository Bid Denial:** Council reviewed and denied the county repository sale for parcel 45-5-0036, located at 343 W. Mahanoy Avenue, due to multiple open and active code violations and delinquent municipal accounts associated with the bidder. *A motion was made to deny by Charles Marquardt, Motion Accepted by David Willis and seconded by Brian Dempsey. Vote: All. Motion Carried.*
- d. **Borough Property Sale:**
  - a. Ogden Street Parcels: Council received and reviewed a bid from Joseph Carasquillo for parcels 45-06-0122 and 45-06-0123 located at 136–138 W. Ogden Street. The intended use is for a fenced play area for tenants. Bid amounts were \$861 and \$881 respectively. Council approved the sale of both parcels. *A motion was made to approve by Charles Marquardt, Motion Accepted by David Willis and seconded by Tammy Zangari. Vote: All. Motion Carried.*
  - b. Re-advertising of Remaining Borough Properties: Council agreed to re-advertise all remaining unsold Borough properties for bid for an additional 30-day period. *A motion was made to approve by Charles Marquardt, Motion Accepted by Brian Dempsey and seconded by David Willis. Vote: All. Motion Carried.*
- e. **2026 Budget Display and Adoption:** Council will place the proposed 2026 Budget on display at the December regular meeting and hold a special meeting on December 22, 2025, at 6:00 PM for final adoption. The motion included authorization to advertise the meeting. *A motion was made to approve by Charles Marquardt, Motion Accepted by David Willis and seconded by Brian Dempsey. Vote: All. Motion Carried.*

## COMMUNICATIONS / LETTERS / FLYERS / NOTICES

- a. Good Time Club Santa Parade:
  - a. Council approved the annual Santa Parade organized by the Good Time Club to be held on Thanksgiving evening, November 27, 2025, beginning at 5:00 PM. *A motion was made to approve by Charles Marquardt, Motion Accepted by Tammy Zangari and seconded by Brian Dempsey. Vote: All. Motion Carried.*
- b. Councilman Willis reported that the Civic Association will be hosting a “Paint Your Own Christmas Plate” event for \$15 per participant.
- c. Councilman Willis also provided an update noting that the Borough received 61 Right-to-Know requests to date this year, each costing an average of \$92 in staff and legal time to process.

## REPORTS ON COMMITTEES, COUNCIL MEMBERS AND SOLICITOR:

None

## OPEN THE FLOOR FOR PUBLIC COMMENT:

Resident Dan Heiser inquired about budget advertising requirements and the status of pending code citations. Council confirmed that the budget must be advertised for at least ten days before adoption and that active citations are being served through Constable Krebs.

Resident Alex Grigas asked whether the Borough or GAMA were under any state or federal investigation. Officials clarified that the Borough is not under investigation and that GAMA is in compliance with DEP/EPA requirements following an approved corrective action plan developed with engineering firm Entech.

Resident Mary Beth Dougherty reported that the Julia Street Bridge replacement project, a county-managed bridge, is anticipated to begin construction in 2026 following the recent advertisement for bids.

Tax Collector/GAMA Treasurer Annetta Whitecavage reminded residents that numerous banners have fallen due to high winds. Residents who locate any are asked to contact the Borough or drop them off at Borough Hall. She also announced that the Borough will remove flags and banners and install Christmas decorations on Saturday, November 22, beginning at 7:00 AM. Residents are asked not to park along designated streets during that time. No Parking signs will be posted prior to this taking place.

**MOTION TO ADJOURN:** *A motion to adjourn the meeting was made by Charles Marquardt, accepted by David Willis and seconded by Brian Dempsey. Vote: All. Motion Carried.*

**The Next Meeting Held On:**  
**December 10, 2025**

**Respectfully Submitted,**

**Harley Ingersoll**  
**Secretary/Treasurer**