

Borough of Girardville
201 North 4th Street, Girardville, Pa 17935
2026 Occupancy Permit and Registration Application
Fee of \$125.00 to be paid via Check or Money Order

Property Owner Or LLC Information

Be Sure To Review The Rental Property Ordinance Completely To Fully Understand Your Obligations And Requirements To Avoid Any Unnecessary Violations Or Penalties.

Property Address: _____

Type Of Ownership (LLC, Private Or Joint): _____

Owner(S) Name(S): _____

Owners Address: _____

Phone Number: _____

*******Email:** _____

Insurance Info: _____

Property Manager Information (If Applicable)

*Note- P.O. Boxes Are Not Accepted As Owner Or Agent Address To Satisfy Responsible Party Within 20-Mile Radius Requirement

Company or property manager Name: _____

Address: _____

Phone Number: _____

And Email: _____

Owner's Refuse Account

Contractor: _____

Refuse Account Paid To Date: _____ If No, Amount Due: _____

Motor Vehicle(S) Information:

Make: _____ Model: _____ Year: _____ Tag #: _____

Make: _____ Model: _____ Year: _____ Tag #: _____

Description Of Property

Single Family, 2 Family, Duplex Or Multi-Unit: _____

Number Of Units If Applicable (Including Vacant): _____

Explanation Of Heat Source And Maintenance Procedures:

Unit And Tenant Information

Address And Unit #: _____

Name And Age Of Tenant: _____

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Address And Unit #: _____

Name And Age Of Tenant: _____

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Address And Unit #: _____

Name And Age Of Tenant: _____

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By Signing Below, I Authorize The Code Enforcement Officer To Inspect The Real Estate Or Leased Property, And I Verify That The Facts In This Application Are True And Correct Based Upon My Own Personal Knowledge, Information, And Belief. I Understand That False Statements Relating Hereto Are Made Subject To Penalties Of 18 Pa.C.S.A. 4904, Relating To Unsworn Falsification To Authorities.

Owner/Authorized Agent _____ Date: _____

BOROUGH USE ONLY

Date Received: _____ ***Fee Paid:*** _____ ***Manner of Payment:*** _____

Fire Chief: _____ ***Date of Inspection:*** _____

Code Officer: _____ ***Date of Inspection:*** _____

PASS FAIL

Not cleared for Occupancy until signed below

Fire Chief: _____ ***Date of Approval:*** _____

Code Officer: _____ ***Date of Approval:*** _____